



Mechanical Contractors Association
WESTERN WASHINGTON

Internship Subsidy

MCA of Western Washington is offering a \$2,000 Intern Subsidy to the first 5 Contractor Member firms to apply.

Summer internships are a great way to test drive before you buy & get some productive work accomplished!

An internship represents an important opportunity for both the student and the employer. It's a chance for the intern to apply what they've learned in the classroom, learn valuable on-the-job skills, make important contacts and develop business etiquette.

For the employer, an internship represents an opportunity to showcase your firm and to build a relationship with a prospective employee.

Interns can complete many tasks including:

1. **Jobsite project engineer:** attend MEP meetings & take notes, walk the job to mark-up project completion, take digital pictures as needed, follow-up on equipment/material deliveries, work with field supervision personnel.
2. **Work directly with a Senior PM:** it is a fabulous opportunity to have the PM mentor and for the PM to work on their leadership skills.
3. **Safety:** (CWU even has a safety-specific degree) update your safety manuals, help create a one year calendar worth of toolbox topics and have them ready to go, walk jobsites with safety manager and document issues, follow-up on safety claims issues.
4. **Estimating tasks:** estimate small jobs, update procedural manuals, follow-up on equipment pricing.
5. **Many more!!**



Criteria for Subsidy:

- The \$2,000 must be used to subsidize the wages of a summer intern from a Construction Management or related program from CWU, UW or WSU.
- Contractors who are interested should complete the application and submit it to MCA by **May 14, 2010**.
- Only the first 5 contractors to apply will receive funds. Additional applicants will be put on a waiting list.
- Each firm is limited to one \$2,000 subsidy.
- At the end of the summer, each firm will be asked to complete a report of the internship experience. Money will be awarded once the completed report is returned to MCA.

For questions please contact Tamara Woolums at twoolums@mcaww.net or 206-442-9029.



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Application for Internship Subsidy

Firm: _____ Name of Contact at Firm: _____

Phone: _____ E-mail: _____

Please complete the following if known:

Name of Intern: _____ University: _____

Who will be mentoring the intern? _____

Please submit to MCAWW via fax (206-442-9364) or email (twoolums@mcaww.net) no later than **May 14, 2010**. The subsidy will be awarded to the first 5 contractors that apply.

An end of summer report of experience is a requirement to receive the funds. If a firm fails to meet all of the requirements, the next applicant in line will receive the funds.

*Looking for more funds to hire interns? Apply for the MCAA Internship Grant.
More info at <http://www.mcaa.org/careers/grants/Grant-Intern.pdf>*